



**WEST LINN-WILSONVILLE SCHOOL DISTRICT  
DEPARTMENT OF OPERATIONS**

2755 SW Borland Rd  
Tualatin, OR 97062  
Phone: 503/673-7995  
Fax: 503/638-9143

---

---

**District Safety Committee Meeting Agenda**  
**Wednesday, February 18, 2015; 7:30 AM, WLWSD District Operations Center**

A. ATTENDEES:	Name	Location	Present	Absent
	Officer Patrick Finn	Wilsonville HS SRO		
	Pam Garza	OSEA Representative		
	Paula Hall	District Nurse West Linn & WLEA Representative		
	Cindy Hepting	Program Coordinator		
	Officer Dan Kraus	Wilsonville		
	Mark Law	Custodial Supervisor		
	Pat McGough	Facilities Manager		
	Kathe Monroe	Director of Human Resources		
	Doug Nimrod, VC	OSEA Representative		
	Tim Woodley	Chair, Director of Operations		
	Officer Al Bunch	West Linn HS SRO		
	Jeff Chambers	OSEA Representative		

**B. MINUTES REVIEW:**

The minutes from all meetings are available on the website: <http://www.wlww.k12.or.us/Page/3135>

**C. OUTSTANDING ACTION ITEMS:**

Item	Description	Responsible Party	Status (due by)
	1. DISTRICT SAFETY PLAN (booklets) 1-21-15: An RFQ is being prepared to hire a bond safety consultant to assist with these three plans. This committee will be invited to participate in the hiring process.	<i>Bond Team</i>	Ongoing
12.9.03	a. Crisis Management Plan updates.	<i>Tim/Cindy</i>	
13.03.2	b. Safety & Health Plan (OSHA) updates.	<i>Tim/Cindy</i>	

Item	Description	Responsible Party	Status (due by)
15.01.3	c. Emergency Response Plan – Creating a new plan to complete the Operations side of safety.	<i>Tim/Cindy</i>	
13.11.3	2. Crosswalk at WLHS 1-21-15: This project is in process.	<i>Pat</i>	2-18-15
14.4.3	3. Classroom numbers District-wide 1-21-15: The architectural drawings need to be aligned with actual school numbers before this work can be done. It will be part of the bond work.	<i>Bond Team</i>	Fall 2015
14.11.2	4. Bond Safety Component. 1-21-15: This committee will be the stewardship group for the safety components of the bond.	<i>Committee</i>	Ongoing
15.1.1	5. Crosswalk at Willamette. We have received a request for a crosswalk at Willamette.	<i>Bond Team</i>	
15.1.2	6. Building Signage at Boones Ferry. There is no sign identifying Boones Ferry. We are working on this project.	<i>Maintenance</i>	2-18-15

### **NEW SAFETY COMMITTEE ISSUES:**

1.

**NEXT MEETING: March 18, 2015 – District Operations Center, 7:30 AM**

*Minutes were prepared by Cindy Hepting. Please submit in writing any corrections to West Linn-Wilsonville District Safety Committee prior to the next meeting date; otherwise the minutes will stand as reported.* [heptingc@wlwv.k12.or.us](mailto:heptingc@wlwv.k12.or.us)